

Course Registration Information for Students

To register:

For courses taught by Moksha:

I. Contact Moksha to see if there is space in the class by phone or by email.

919-384-5406

mokshakolman@gmail.com

Check with Moksha as to where to mail the deposit.

II. Send ½ or all of the class fee as a deposit

Make checks to **Sharon Kolman**

Also send your NAME, ADDRESS, PHONE NUMBERS and EMAIL ADDRESS.

Deposits will be held in a savings account until the course is held.

The balance of the class fee is due the first day of the class, or it may be sent one week in advance.

Refunds will be issued by check and mailed within 60 days. Please send a stamped self-addressed envelop to receive your refund promptly.

Courses are open for registration until all spaces are filled or until the course begins. For students who register within 2 days of the start date, there may be a delay in receiving course materials.

Cancellation Policy:

Registered individuals who cancel 4 weeks or more before the start date will receive a full refund less a \$25 administration fee.

If cancellation occurs within 2 weeks of the start date, the deposit will be retained. For circumstances such as illness or emergencies a credit will be issued which may be applied towards a future class.

For courses taught by other instructors:

Check with individual instructors for variations in above policies